



### POSTAL BALLOT PAPER

**FOR VOTING IN THE ANNUAL GENERAL MEETING OF HABIB SUGAR MILLS LIMITED TO BE HELD ON JANUARY 27, 2026 AT 11:00 A.M AT THE INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN, CHARTERED ACCOUNTANTS AVENUE, CLIFTON, KARACHI**

**(UNDER THE COMPANIES (POSTAL BALLOT) REGULATIONS, 2018)**

HABIB SUGAR MILLS LIMITED

Registered Office: 3rd Floor, Imperial Court, Dr. Ziauddin Ahmed Road, Karachi

Phone No. (92-21) 35680036 Fax No. (92-21) 35684086

Website: <http://www.habibsugar.com>

Designated email address at which the duly filled in ballot paper may be sent: [companysecretary @habibsugar.com](mailto:companysecretary@habibsugar.com)

Name of Shareholder / Joint Shareholder(s)	
Registered Address	
Folio Number / CDC Account No.	
Number of shares held	
CNIC No./Passport No. - in case of foreigner (Copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the following resolution through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick (✓) mark in the appropriate box below

Serial No.	Nature and Description of resolution	No. of ordinary shares for which vote cast	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
	<b>SPECIAL BUSINESS:</b>			
	<b>RESOLUTIONS FOR AGENDA ITEM NO. 5</b>			
	<b>“RESOLVED</b> that the members hereby approve the monthly remuneration of Rs. 1,488,000 for the Executive Director, Mr. Murtaza Habib with effect from February 1, 2026, subject to an increment not exceeding 20% per annum”			
	<b>“RESOLVED FURTHER that</b> in addition, he will be provided with two company maintained cars, reimbursement of utilities and entertainment bills at actuals and other benefits as per the policy of the Company, which in aggregate is estimated to be approximately 40% of his remuneration as stated above”			

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Signature of Shareholder(s)



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#### **PROCEDURE FOR SUBMISSION OF BALLOT PAPER:**

1. Dully filled postal ballot should be sent to the Chairman, Habib Sugar Mills Limited, 3rd Floor, Imperial Court, Dr. Ziauddin Ahmed Road, Karachi - Pakistan or at e-mail: [companysecretary@habibsugar.com](mailto:companysecretary@habibsugar.com)
2. Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
3. Postal ballot forms should reach chairman of the meeting on or before January 26, 2026 during working hours. Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match with signature on CNIC/Passport (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.
6. In case of a representative of a body corporate, corporation or Federal Government, the Ballot Paper Form must be accompanied by a copy of the CNIC of an authorized person, and attested copy of Board Resolution/ Power of Attorney/ Authorization Letter etc., in accordance with Section (s) 138 or 139 of the Companies Act, 2017 as applicable. In the case of foreign body corporate etc., all documents must be attested by the Counsel General of Pakistan having jurisdiction over the member.
7. Ballot Paper Form has also been placed on the website of the Company at: [www.habibsugar.com](http://www.habibsugar.com)